

**MINUTES
BOARD OF LIGHT AND POWER
SEPTEMBER 4, 2008**

Call to Order and Roll Call: The meeting was called to order by Board Chairman Canfield at 5:35 pm. Roll Call was taken. Present were Chairman Canfield and Board Members Beachum, Hall and Valentine. Also present were Interim General Manager Pierce, Administrative Manager Sawka, assistant Simmons and Jim Hodges.

Pierce announced to the Board that he had been contacted by Straub that she was resigning her position as Lowell Light and Power Board Member for personal reasons effective immediately. After some discussion by the Board, there was a motion by Hall to accept, with regret, Straub's resignation. The motion was seconded by Beachum. The motion passed by unanimous decision of the Board.

Approval of Agenda: There was a motion by Beachum and a second by Hall to approve the agenda as presented. The motion passed by unanimous decision of the Board.

Approval of Minutes of August 7, 2008 Regular Board Meeting: The Board discussed the minutes of the meeting held August 7th. Valentine brought up that on page 3, he commented on what he thought the Michigan law was regarding municipal employee residency requirements. He asked that the wording be corrected to read Valentine thought the limit set by law in Michigan is 20 or 25 miles for a municipal employee residency requirement. There was a motion by Hall and a second by Beachum that the minutes of the meeting of August 7th be approved with the one correction noted by Valentine. The motion passed by unanimous decision of the Board.

ACTION ITEMS

Accounts Payable: The Board reviewed the accounts payable. There was a motion by Hall and a second by Valentine to approve the Accounts Payable as presented. The motion passed by unanimous decision of the Board.

GRP Engineering Services: Pierce updated the Board on the quote from GRP Engineering for providing engineering services for a 13 step program for the decommissioning of current substations and the energizing of the new circuitry. The quoted amount for the project is \$117,600. Pierce said the project would, in his best projection, take about two years and the cost could be split over two budget cycles. Beachum asked where the money would come from for the cost of the project. Pierce said that it could come from the utility's MPPA trust fund. After little more discussion, there was a motion by Beachum and a second by Valentine to approve the cost of \$117,600 over the next two years to be paid to GRP Engineering for their services. The motion passed by unanimous decision of the Board.

INFORMATIONAL ITEMS

Performance Data: The Board reviewed the performance data that was presented. Pierce noted that the July cooling degree days were 10% above normal and the July heating degree days were 9% below normal.

Income Statement: The board reviewed the income statement for the period of July, 2008 presented by Sawka. Sawka noted that residential sales were 9.2% higher than the budget average and that commercial sales are 14.1% lower than the budget average. She also noted residential sales are \$4,000 lower than last year but \$20,000 higher than last month. The increase indicates more “air conditioning” days than in the month of June.

Manager’s Report: Pierce updated the Board on:

- The revised 2008-2009 Budget
- MPPA update
- Public Power Week (October 5-11)
- Tree trimming update
- Website update
- The annual MERS meeting (Sept 30-Oct 2)
- Meter reading update
- Executive search

Schedule of Staff & Board Pictures: The staff and Board group picture has been scheduled for September 18th at 8am.

Schedule of Meetings: The Board reviewed the schedule of meetings.

Complaint Register: There were no complaints in the month of August 2008.

Date of Next Meeting (Thursday, October 2nd, 2008): The Board discussed the date of the next regularly scheduled meeting. Due to Sawka being on vacation that week, there was a motion by Beachum and a second by Valentine to change the next regularly scheduled Board meeting from October 2nd to October 9, 2008. The motion passed by unanimous decision of the Board.

PUBLIC COMMENT

There were no public comments.

BOARD COMMENTS

The Board all expressed their regret for the resignation of Straub from the Lowell Light & Power Board.

Beachum asked if there could be a decision made on the repair of the roof at the Chatham Street Warehouse building. He expressed concern that if there was too much of a delay in getting the repairs started then there may be inclement weather to contend with. Pierce

said he had received three bids for the repairs. Modern gave a quote of \$37,600 with a 10 year warranty. J&L gave a quote of \$47,200, also with a 10 year warranty. Sunray's quote was \$69,900 with a 15 to 20 year warranty. After further discussion, there was a motion by Beachum and a second by Hall to give Pierce authority to hire the roofing firm to make the needed repairs not to exceed the cost of \$47,200. The motion passed by unanimous decision of the Board.

STRATEGIC PLANNING

The Board went into a strategic planning session at 7:00 pm.

The Board resumed the regular meeting at 8:18pm.

ADJOURNMENT

There was a motion by Beachum and a second by Valentine to adjourn the meeting. The motion passed by unanimous decision of the Board. The meeting adjourned at 8:20 pm.

Chairman, Greg Canfield

Date