

**Minutes for the  
Board of Lowell Light & Power's  
Regular Meeting – August 12, 2021**

**I. CALL TO ORDER AND ROLL CALL:**

The meeting was called to order by Chairman Beachum at 6:00 p.m., and Charlie West called the roll.

**Present:** Perry Beachum, Daniel Crawford, Craig Fonger & Andrew Schrauben

**Absent:** Tina Cadwallader

**Also Present:** General Manager Charlie West, Distribution Manager Ryan Teachworth, Generation Superintendent Casey Mier, and Utility Accountant Julie Stewart.

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN, to excuse Tina Cadwallader's absence.

Yea: 4      Nay: 0      Absent: 1      Motion Carried

**II. APPROVAL OF AGENDA:**

It was MOVED BY SCHRAUBEN, SUPPORTED BY CRAWFORD, to approve the agenda as presented.

Yea: 4      Nay: 0      Absent: 1      Motion Carried

**III. APPROVAL OF MINUTES:**

It was MOVED BY FONGER, SUPPORTED BY CRAWFORD, to approve the July 14, 2021 Board Meeting Minutes.

Yea: 4      Nay: 0      Absent: 1      Motion Carried

**IV. PUBLIC COMMENTS (for items not on the agenda):**

There was no public comment.

**V. ACTION ITEMS:**

**A. Board Training Session: Operating in Island Mode**

Generation Superintendent, Casey Mier, presented part 1 of a board training session on operating the Lowell Light and Power electric system isolated from the bulk electric system. During the presentation, Mier provided conceptual and foundational information on island mode and how operating in island mode is different than operating interconnected to the bulk electric system.

Mier indicated that the board training session would continue at the September Board Meeting. Mier indicated that the follow up training session would focus on the specific aspects of operating LL&P's generation assets in island mode.

No action was taken.

**B. Engine Room Discussion**

The board discussed the options for the old engine room to decide on a plan moving forward.

The board consensus was to explore a development plan that would utilize the engine room as a board room. The board directed Charlie West to begin the planning process to establish a budgetary project cost. West indicated that staff would begin planning and would provide the board an update as the planning progressed.

**VI. INFORMATIONAL ITEMS:**

**A. Performance Data:** West reported on July's data.

- B. Monthly Outage Report:** There were two outages in the month of July.
- C. Income Statement:** West reported on the July 2021 Income Statement.
- D. Capital Projects Report:** West reported on the July 2021 Capital Projects Report.
- E. Manager's Report:** West provided written updates to the Board on the following:
- MPPA/MMEA/APPA Update/Hedge Plan
  - Distribution & Generation Projects
  - Safety Update
  - Energy Center Projects
  - Line Shack
  - Conduit Lease Agreement
  - GIS Update
  - Paperless Solution
  - Online Portal & Processor Update
  - Business Continuity/Disaster Response Plan
  - EWR Post 2021
  - MERS Pension Valuation
  - Michigan Energy Providers Conference
  - Transformer Fire
  - EV Charger Update
  - AMI Opt Out Fee
  - A+ Fund
  - Retiree Health Care Policy
  - Work Anniversaries
  - July payables
- F. Schedule of Meetings:** August/September was presented.

**VII. NEXT REGULAR LL&P BOARD MEETING:** Scheduled for Thursday, September 16, 2021.

**VIII. BOARD COMMENT:**

Crawford congratulated Megan, Casey and Tyler on their work anniversaries. Crawford was happy to find his power on when he returned home after the storm.

Fonger expressed appreciation to Ryan and the field staff for their fast work to restore power to all the customers quickly after the storm. Fonger also thanked Mier for his presentation on Operating in Island Mode. Lastly, he thanked the office staff for their work with the AMI meter changes.

Schrauben welcomed Fonger to his first meeting as a board member. Schrauben also thanked Mier for his presentation on Operating in Island Mode and all the helpful information, looking forward to the next presentation.

Fonger thanked West for his time bringing him up to speed so he was able to come into his first board meeting well informed.

Schrauben thanked the team for their work to restore power quickly. He was able fall back asleep during the storm knowing that his power would be on quickly. Schrauben expressed appreciation that he doesn't have to worry about his power being out for an extended period of time.

Beachum expressed appreciation to the lineman and office staff for their great work. While volunteering at the fair, he watched the team hunt for the electric problem at the fairgrounds and the lineman and office staff working together to find the problem. Beachum thanked Lowell Light and Power for helping out with the Pink Arrow Event and expressed the need for golf cart drivers for the game on Thursday, August 26. He mentioned that masks will be required on the busses/ transports and recommended for the event.

Beachum expressed that he would like information and public comments posted on the website concerning the quick restoration of power for the

approximately 200 customers that lost power from the storm (besides the 4 that needed an electrician to come in). Beachum suggested that staff could post locations out of service if an outage happens during business hours. Lastly, he thanked the staff and the community for their hard work.

**IX. ADJOURNMENT**

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN to adjourn the Regular Board Meeting at 9:21 p.m.

Yea: 4      Nay: 0      Absent: 1      Motion Carried

\_\_\_\_\_  
Chairman Beachum

\_\_\_\_\_  
Date