

**Minutes for the  
Board of Lowell Light & Power's  
Special Meeting – November 23, 2021**

**I. CALL TO ORDER AND ROLL CALL:**

The meeting was called to order by Chairman Beachum at 6:00 p.m., and General Manager West called the roll.

**Present:** Perry Beachum, Andrew Schrauben, Tina Cadwallader, Daniel Crawford and Craig Fonger

**Absent:** None

**Also Present:** General Manager Charlie West, Distribution Manager Ryan Teachworth, Generation Superintendent Casey Mier, Office Manager Julie Stewart, Plant Accountant Megan Mora, City Council Liaison Jim Salzwedel, and Utility Financial Solutions CEO Mark Beauchamp.

**II. APPROVAL OF AGENDA:**

General Manager West requested an additional action item be added to the agenda to consider a Lowell Rotary Club Benevolence Request.

It was MOVED BY CRAWFORD, SUPPORTED BY CADWALLADER, to approve the agenda with the additional action item of Lowell Rotary Club Benevolence Request.

Yea: 5      Nay: 0      Absent: 0      Motion Carried

**III. PUBLIC COMMENTS (for items not on the agenda):**

There was no public comment.

**IV. ACTION ITEMS:**

**A. Presentation and Discussion on Time-of-Use Analysis:**

Mark Beauchamp, President of Utility Financial Solutions (UFS), presented the board the results of the Time-of-Use (TOU) Analysis that UFS performed earlier this year, the process of developing TOU rates, and an initial implementation strategy. The board discussed the recommended implementation strategy and directed staff to

proceed in developing residential TOU rates to be considered for formal adoption. No action was taken.

**B. Strategic Plan Review Session**

The board and staff reviewed the LL&P Strategic Plan, discussed current and upcoming projects, and identified changes to consider during the annual review process in February 2022. The board decided to take no formal action on updates to the plan at this time.

**C. Lowell Rotary Club Benevolence Request:**

The Lowell Rotary Club submitted a benevolence request for LL&P to partner on the Holiday Lighting Competition again this year. There will be a residential and a commercial winner.

It was MOVED BY FONGER, SUPPORTED BY CADWALLADER, to approve a \$1,000 donation to the Lowell Rotary Club.

Yea: 5      Nay: 0      Absent: 0      Motion Carried

**V. BOARD COMMENT:**

Fonger thanked the front office staff for doing a good job and staying strong during adversity. Crawford expressed appreciation for the TOU discussion. Vice Chairman Schrauben expressed appreciation for the TOU presentation and cooperation between the staff and board members. Chairman Beachum reminded board members to submit requested information for RP3, and posed the next board meeting be at the Energy Center.

**VI. ADJOURNMENT**

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN, to adjourn the Special Board Meeting at 9:58 p.m.

Yea: 5      Nay: 0      Absent: 0      Motion Carried

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Chairman Beachum

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Date