

**Minutes for the
Board of Lowell Light & Power's
Regular Meeting – August 13, 2024**

I. CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairperson Beachum at 6:00 p.m., and General Manager West called the roll.

Present: Perry Beachum, Craig Fonger, Tina Cadwallader, Daniel Crawford, and Andrew Schrauben

Absent: None

Also Present: General Manager Charlie West, City Council Liaison Jim Salzwedel, Distribution Manager Ryan Teachworth, Transitional Distribution Manager Zac Walker, Generation Superintendent Casey Mier, and Office Manager Julie Stewart

II. APPROVAL OF AGENDA:

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN, to approve the agenda as presented.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

III. APPROVAL OF MINUTES:

It was MOVED BY SCHRAUBEN, SUPPORTED BY FONGER, to approve the July 9, 2024 Regular Board Meeting Minutes.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

IV. SAFETY MOMENT:

General Manager West presented a safety moment about situational awareness.

V. PUBLIC COMMENTS (for items not on the agenda):

There was no public comment.

VI. ACTION ITEMS:

There was no action items.

VII. INFORMATIONAL ITEMS:

A. Performance Data: West reported on the July data.

B. Monthly Outage Report: Teachworth reported on the 3 outages in the month of July.

C. Income Statement: West reported on the July Income Statement.

- D. **Capital Projects Report:** West reported on the July Capital Projects Report.
- E. **Clean Energy Legislation Compliance Update:** West provided an update on the Clean Energy Legislation Compliance.
- F. **Distribution Report:** Teachworth provided written updates to the board on Distribution department progress.
- G. **Generation Report:** Mier provided written updates to the board on Generation department progress.
- H. **Office Report:** Stewart provided written updates to the board on Office department progress.
- I. **Manager's Report:** West provided written updates to the Board on the following items:
 - MPPA/MMEA/APPA Update
 - Safety Update
 - Lineshack
 - IT Update
 - GIS Update
 - Staffing Update
 - Cyber Security Training
 - Creekside Kingdom Rebuild
 - Earned Sick Time Act
 - Standard and Poor's Surveillance Review
 - Community Benefit Analysis
 - MPPA Energy Services Project Working Capital Requirement
 - 2024 Customer Satisfaction Survey
 - Energy Saving Trees Pick-Up Event
 - Michigan Energy Providers Conference
 - Company Picnic
 - Work Anniversaries
 - Payables
- J. **Schedule of Meetings:** August/September was presented.
- K. **Supplemental Information:** West provided supplemental information to the Board on the following items:
 - Sales and Cash & Investments Performance Data Charts
 - Benevolence Report
 - Full Income Statement
 - July Payables

VIII. **NEXT REGULAR LL&P BOARD MEETING:** Scheduled for Tuesday, September 17, 2024 at the Energy Center.

IX. **BOARD COMMENT:**
 Salzwedel promoted LL&P and Showboat sponsored pumpkin decorating at Harvest Fest. Schrauben congratulated the staff that had anniversaries, expressed appreciation

for the new board packet format, and broached the idea of playing around with the report format. Crawford also graduated the staff work anniversaries, thanked the board for excusing him last month, congratulated the staff on another low write off amount, thanked Zac for attending, and also appreciated the new board packet format. Fonger also graduated the staff work anniversaries and appreciated the new format. Beachum graduated the staff work anniversaries, Ryan on his retirement, and Zac on his promotion; appreciated the new board reports; and encouraged everyone attend the city council meeting regarding the proposed new industrial park.

X. **ADJOURNMENT**

It was MOVED BY FONGER, SUPPORTED BY CRAWFORD to adjourn the Regular Board Meeting at 7:54 p.m.

Yea: 5

Nay: 0

Absent: 0

Motion Carried

PERRY BEACHUM
Chairperson Beachum

9/17/2024
Date