

**Minutes for the  
Board of Lowell Light & Power's  
Regular Meeting – January 14, 2025**

**I. CALL TO ORDER AND ROLL CALL:**

The meeting was called to order by Chairperson Beachum at 6:00 p.m., and General Manager West called the roll.

**Present:** Perry Beachum, Craig Fonger, Tina Cadwallader, Daniel Crawford, and Andrew Schrauben

**Absent:** None

**Also Present:** General Manager Charlie West, City Council Liaison Jim Salzwedel, Transitional Distribution Manager Zac Walker, Generation Superintendent Casey Mier, and Financial Analyst Megan Mora

**II. APPROVAL OF AGENDA:**

It was MOVED BY CRAWFORD, SUPPORTED BY FONGER, to approve the agenda as presented.

Yea: 5          Nay: 0          Absent: 0          Motion Carried

**III. APPROVAL OF MINUTES:**

It was MOVED BY CRAWFORD, SUPPORTED BY FONGER, to approve the December 10, 2024 Regular Board Meeting Minutes.

Yea: 5          Nay: 0          Absent: 0          Motion Carried

**IV. SAFETY MOMENT:**

General Manager West presented a safety moment about snow shoveling safety.

**V. PUBLIC COMMENTS (for items not on the agenda):**

There was no public comment.

**VI. ACTION ITEMS:**

**A. Review and Potential Adoption PA 235 Renewable Energy Plan:**

Michigan legislature passed PA 235, which established renewable and clean energy requirements for all Michigan electric utilities. One of the requirements of PA 235 is to adopt and file an REP with the Michigan Public Service Commission (MPSC) by February 27, 2025. MMEA recommended that the local governing body approve their utility's REP prior to submitting the plan to the MPSC. West presented the recommended Renewable Energy Plan (REP) that was developed by MPPA with LL&P staff input.

It was MOVED BY FONGER, SUPPORTED BY CADWALLADER, to approve the PA 235 Renewable Energy Plan as presented.

Yea: 5            Nay: 0            Absent: 0            Motion Carried

**B. Earned Sick Time Act Update and Discussion:**

West provided an update to the board regarding compliance with the Earned Sick Time Act, including a tentative proposal and next steps. Contingent on ESTA effectiveness, the board will approve policies at the February board meeting. No action was taken.

**VII. INFORMATIONAL ITEMS:**

- A. **Presentation of FY 2024 Financial Metrics:** West and Mora reported on the FY 2024 financial metrics.
- B. **Performance Data:** West reported on the December 2024 data.
- C. **Monthly Outage Report:** Walker reported there were no outages in December 2024.
- D. **Income Statement:** West reported on the December 2024 Income Statement.
- E. **Capital Projects Report:** West reported on the December 2024 Capital Projects Report.
- F. **Distribution Report:** Walker provided written updates to the board on Distribution department progress.
- G. **Generation Report:** Mier provided written updates to the board on Generation department progress.
- H. **Office Report:** Stewart and Mora provided written updates to the board on Office department progress.
- I. **Manager's Report:** West provided written updates to the Board on the following items:
  - MPPA/MMEA/APPA Update
  - Safety Update
  - Health Insurance Update
  - PA-95 Michigan Energy Assistance Program
  - IT Update
  - Annual Compliance
  - Staffing Update
  - Lowell Ledger
  - Employment Agreement
  - KnowBe4 Cyber Security Training
  - Site Security
  - Community Impact Study
  - Work Anniversaries
  - Payables

- J. **Schedule of Meetings:** January/February was presented.
- K. **Supplemental Information:** West provided supplemental information to the Board on the following items:
  - Sales and Cash & Investments Performance Data Charts
  - Benevolence Report
  - Full Income Statement
  - December Payables

VIII. **NEXT REGULAR LL&P BOARD MEETING:** Scheduled for Tuesday, February 11, 2025 at the Energy Center.


IX. **BOARD COMMENT:**

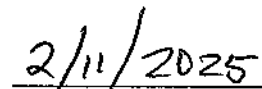
Cadwallader congratulated staff on their anniversaries and expressed appreciation for the Lowell community. Schrauben apologized for missing the last two board meetings and congratulated staff on their anniversaries. Salzwedel broached the idea of a Lowell ball drop for New Years, with LL&P's involvement. Crawford and Fonger also congratulated staff on their anniversaries and dedication. Fonger proposed that a board member attend the APPA Safety Summit coming up in March/April. Beachum congratulated staff on their anniversaries, expressed appreciation for the new employees, and inquired about the Lighthouse relationship status.

X. **ADJOURNMENT**

It was MOVED BY CRAWFORD, SUPPORTED BY CADWALLADER to adjourn the Regular Board Meeting at 7:32 p.m.

Yea: 5          Nay: 0          Absent: 0          Motion Carried

  
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 Chairperson Beachum

  
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 Date