

**Minutes for the
Board of Lowell Light & Power's
Regular Meeting – October 14, 2025**

I. CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairperson Beachum at 6:00 p.m., and General Manager West called the roll.

Present: Perry Beachum, Craig Fonger, Tina Cadwallader, and Daniel Crawford

Absent: Andrew Schrauben

Also Present: General Manager Charlie West, City Council Liaison Jim Salzwedel, Distribution Manager Zac Walker, Generation Superintendent Casey Mier, Office Manager Julie Stewart, and Utility Services Specialist Lisa Pape

It was MOVED BY CRAWFORD, SUPPORTED BY FONGER, to excuse Andrew Schrauben's absence.

Yea: 4 Nay: 0 Absent: 1 Motion Carried

II. APPROVAL OF AGENDA:

It was MOVED BY FONGER, SUPPORTED BY CRAWFORD, to approve the agenda as presented.

Yea: 4 Nay: 0 Absent: 1 Motion Carried

III. APPROVAL OF MINUTES:

It was MOVED BY CRAWFORD, SUPPORTED BY FONGER, to approve the September 16, 2025 Regular Board Meeting Minutes as presented.

Yea: 4 Nay: 0 Absent: 1 Motion Carried

IV. SAFETY MOMENT:

Office Manager Stewart gave a safety moment concerning items that are safe and unsafe to plug into a power strip.

V. PUBLIC COMMENTS (for items not on the agenda):

There was no public comment.

VI. ACTION ITEMS:

A. Fiscal Year 2025 Audit Presentation and Acceptance:

Matt Smith from Vredeveld Haefner LLC presented a summary of the Fiscal Year 2025 Auditors' Report (year ending June 30, 2025) and governance letter from the auditors to the LL&P Board. Lowell Light and Power received a clean audit – the highest opinion that can be received. Staff recommended to approve the audited financial statements for Fiscal Year 2025.

It was MOVED BY CRAWFORD, SUPPORTED BY FONGER, to approve the Fiscal Year 2025 Audit as presented.

Yea: 4 Nay: 0 Absent: 1 Motion Carried

B. Energy Waste Reduction Plan Review and Approval:

General Manager West and Utility Services Specialist Pape provided the board an overview of Lowell's 2026-2029 Energy Waste Reduction (EWR) Plan for board consideration. LL&P is required to submit a governing board approved EWR Plan to the Michigan Public Service Commission by December 31, 2025. Staff recommended to approve Lowell 2026-2029 EWR Plan as presented.

It was MOVED BY FONGER, SUPPORTED BY CADWALLADER, to approve the Lowell 2026-2029 Energy Waste Reduction Plan as presented.

Yea: 4 Nay: 0 Absent: 1 Motion Carried

VII. INFORMATIONAL ITEMS:

A. Performance Data: West reported on the September 2025 data.

B. Monthly Outage Report: Walker reported on the seven outages in September 2025.

C. Income Statement: West reported on the September 2025 Income Statement.

D. Capital Projects Report: West reported on the September 2025 Capital Projects Report.

E. Distribution Report: Walker provided written updates to the board on Distribution department progress.

F. Generation & Engineering Report: Mier provided written updates to the board on Generation and Engineering department progress.

G. Office Report: Stewart provided written updates to the board on Office department progress.

H. Manager's Report: West provided written updates to the Board on the following items:

- MPPA/MMEA/APPA Update
- Safety Update
- MPPA Governing Body Awareness & Engagement Survey
- Blood Drive

- Lowell Energy Outreach
- FROM Tour
- Mayors Exchange
- Insurance Update
- Brandt Run Solar
- Public Power Week
- Utility Financial Solutions
- Software Conference
- Work Anniversaries

- I. **Monthly Pictures:** Staff provided photos to the board from the following events over the last month:
- MMEA Conference
 - Blood Drive
 - Emergency Outage
- J. **Schedule of Meetings:** October/November was presented.
- K. **Supplemental Information:** West provided supplemental information to the Board on the following items:
- Sales and Cash & Investments Performance Data Charts
 - Benevolence Report
 - Full Income Statement
 - September Payables

VIII. **NEXT REGULAR LL&P BOARD MEETING:** Scheduled for Tuesday, November 11, 2025, at the Energy Center.

IX. **BOARD COMMENT:**

Cadwallader expressed appreciation for another great audit and mentioned that the Blue Cross Blue Shield VP's son will be attending the 4th grade tours that Friday. Salzwedel thanked Charlie, line crew and office staff for their help with the Harvest Celebration pumpkin decorating event and stated he looks forward to next year. Crawford congratulated Jarred on 3 years, stated appreciation for a great audit with some new audit staff, thanked the staff for all the successful Public Power Week events, and thanked Jim for attending and contributing to the board meetings. Fonger was honored to attend the MMEA Conference, to network and hear all the great speakers; recognized Alyssa for attending and asking a great question; and stated his excitement to see LL&P featured in *Currents* magazine last month. Beachum thanked the office staff for a great audit and all they do; emphasized that all staff are key to the company operating well, highlighting that you don't see what the office staff does behind the scenes; and mentioned the recent *60 Minutes* story regarding a hack into the water treatment systems in Littleton, MA.

X. **ADJOURNMENT**

It was MOVED BY CRAWFORD, SUPPORTED BY FONGER to adjourn the Regular Board Meeting at 7:16 p.m.

Yea: 4

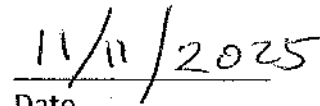
Nay: 0

Absent: 1

Motion Carried



Chairperson Beachum



Date