

**Minutes for the
Board of Lowell Light & Power's
Regular Meeting – November 11, 2025**

I. CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairperson Beachum at 6:00 p.m., and General Manager West called the roll.

Present: Perry Beachum, Craig Fonger, Tina Cadwallader, Daniel Crawford, and Andrew Schrauben

Absent: None

Also Present: General Manager Charlie West, City Council Liaison Jim Salzwedel, Distribution Manager Zac Walker, Generation Superintendent Casey Mier, Office Manager Julie Stewart, and Financial Analyst Megan Mora

II. APPROVAL OF AGENDA:

It was MOVED BY CRAWFORD, SUPPORTED BY CADWALLADER, to approve the agenda as presented.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

III. APPROVAL OF MINUTES:

It was MOVED BY CRAWFORD, SUPPORTED BY FONGER, to approve the October 14, 2025, Regular Board Meeting Minutes as presented.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

IV. SAFETY MOMENT:

Walker gave a safety moment about Thanksgiving safety.

V. PUBLIC COMMENTS (for items not on the agenda):

There was no public comment.

VI. ACTION ITEMS:

A. Review and Potential Adoption of 2026 Electric Rates:

Jillian Jurczyk of Utility Financial Solutions (UFS) presented updated financial projections, proposed 2026 rate designs, and the evaluation of EWR cost recovery for the board's consideration, to be effective for the 2026 calendar year. The rate design included an overall rate adjustment of 1.6%, comprising a 1.1% rate adjustment for EWR cost recovery and a planned 0.5% rate adjustment for LL&P non-EWR purposes. The board was provided the full proposed 2026 rate design along with a separate document outlining the EWR cost-recovery evaluation

methodology and proposed EWR rates. Staff recommended to approve the 2026 rate designs and EWR rate design included in the board packet.

It was MOVED BY CRAWFORD, SUPPORTED BY FONGER, to approve the 2026 Rate Designs and EWR Rate Design as presented, effective January 2026, resulting in a 1.6% overall rate increase.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

B. Enterprise Software Vendor Selection Presentation:

After thorough evaluation, staff selected NISC (National Information Solutions Cooperative) as the preferred partner to replace LL&P's current utility software. West, Stewart, and Mora presented an overview of the NISC software and their evaluation process to the board. Staff plan to review the formal proposal from NISC in December and recommended that the board approve and direct the General Manager to sign all necessary documents to enter into an agreement with NISC at the December board meeting. No action was taken.

C. Easement Acceptance for FY 26 Capital Budget Projects:

Included in the FY 2026 capital budget are two projects requiring easements before major work can begin. Staff engaged with legal counsel to compile a package of seven (7) easements to facilitate the West Main St voltage conversion project and the Little Gee Dr underground project. Staff recommended that the Board accept the seven FY 2026 capital project easements included in the board packets and recommend that the City Council accept the easements at their next meeting.

It was MOVED BY FONGER, SUPPORTED BY CADWALLADER, to accept the seven FY 2026 capital project easements as presented and recommend that the City Council accept the easements.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

VII. INFORMATIONAL ITEMS:

- A. **Fiscal Year End Financial Review:** West reported on the Fiscal Year End Financial Review.
- B. **Performance Data:** West reported on the October 2025 data.
- C. **Monthly Outage Report:** No report was provided due to software updates, however Walker provided a verbal overview to the board.
- D. **Income Statement:** West reported on the October 2025 Income Statement.
- E. **Capital Projects Report:** West reported on the October 2025 Capital Projects Report.
- F. **Distribution Report:** Walker provided written updates to the board on Distribution department progress.

- G. **Generation & Engineering Report:** Mier provided written updates to the board on Generation and Engineering department progress.
- H. **Office Report:** Stewart and Mora provided written updates to the board on Office department progress.
- I. **Manager's Report:** West also provided written updates to the Board on the following items:
 - MPPA/MMEA/APPA Update
 - Safety Update
 - Lowell Energy Outreach
 - Mi Solar for All Grant
 - Cybersecurity Training
 - Utility Financial Solutions
 - Work Anniversaries
- J. **Monthly Pictures:** Staff provided pictures to the board from October events.
- K. **Schedule of Meetings:** November/December was presented.
- L. **Supplemental Information:** West provided supplemental information to the Board on the following items:
 - Sales and Cash & Investments Performance Data Charts
 - Benevolence Report
 - Full Income Statement
 - October Payables

VIII. **NEXT REGULAR LL&P BOARD MEETING:** Scheduled for Tuesday, December 9, 2025 at the Energy Center.

IX. **BOARD COMMENT:**
 Fonger congratulated Mark on 26 years of service. Schrauben commended Mark on a long career, the same amount of time he has been with his wife. Salzwedel mentioned the tight election and looks forward to four more years on the council. Beachum congratulated Mark on 26 years with his long list of skill sets, promoted year end donations to the A PLUS fund, and charged the community to be kind to one another.

X. **ADJOURNMENT**
 It was MOVED BY CRAWFORD, SUPPORTED BY FONGER to adjourn the Regular Board Meeting at 8:41 p.m.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

PERRY BEACHUM
 Chairperson/Beachum

12/9/2025
 Date