

**Minutes for the
Board of Lowell Light & Power's
Regular Meeting – July 14, 2026**

I. CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairperson Beachum at 6:06 p.m., and General Manager West called the roll.

Present: Perry Beachum, Craig Fonger, Daniel Crawford, Tina Cadwallader, and Andrew Schrauben

Absent: None

Also Present: General Manager Charlie West, City Council Liaison Jim Salzwedel, Distribution Manager Zac Walker, Generation Superintendent Casey Mier, and Financial Analyst Megan Mora

II. ORGANIZATION OF THE BOARD:

It was MOVED BY CADWALLADER, SUPPORTED BY SCHRAUBEN, to reappoint Perry Beachum as Chairperson and Craig Fonger as Vice Chairperson.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

III. APPROVAL OF AGENDA:

Chairperson Beachum requested the addition of Action Item (D) Authorization for General Manager to Execute Mural Agreements.

It was MOVED BY FONGER, SUPPORTED BY CRAWFORD, to approve the agenda as amended.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

IV. APPROVAL OF MINUTES:

It was MOVED BY CRAWFORD, SUPPORTED BY FONGER, to approve the June 9, 2026 Regular Board Meeting Minutes.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

It was MOVED BY CRAWFORD, SUPPORTED BY FONGER, to approve the June 17, 2026 Special Called Board Meeting Open Session Minutes.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

It was MOVED BY CRAWFORD, SUPPORTED BY FONGER, to approve the June 17, 2026 Special Called Board Meeting Closed Session Minutes.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

V. SAFETY MOMENT:

Mier presented a safety moment regarding summer safety.

VI. PUBLIC COMMENTS (for items not on the agenda):

There was no public comment.

VII. ACTION ITEMS:

A. Fiscal Year 2026 Write-Offs for FYE June 2025:

At the end of each year, LL&P writes off the balances from accounts that have been closed, collections attempted, and/or lienied, and that have had no activity since June of the previous year.

The current write-off amount for 2026 is \$465.66, which is 0.00418% of FY 2025's total electric sales and late fees. Compared to last year, this write-off amount decreased \$699.33. Staff recommended to approve the write-offs as presented.

It was MOVED BY CRAWFORD, SUPPORTED BY CADWALLADER, to approve the Fiscal Year 2026 Write-offs for Fiscal Year ending June 2025 in the amount of \$465.66.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

B. Purchase Power Commitment Authorization – Capacity Transaction:

As previously discussed, LL&P is forecasting a short capacity position starting in Planning Year 2029/2030. and growing in Planning Year 2030/2031. Staff presented a Purchase Power Commitment Authorization for a bilateral capacity purchase for PY 30/31 to hedge LL&P's open position. The details were included in the packet presented to the board. Staff recommended to approve the Power Purchase Commitment Authorization for PY 30/31 capacity not to exceed \$151,200.

It was MOVED BY CRAWFORD, SUPPORTED BY FONGER, to approve the Power Purchase Commitment Authorization for PY 30/31 capacity as presented.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

C. **Board Chairperson Authorization to Execute GM Employment Agreement Amendment:**

Following the approval of the minutes from the June LL&P Regular Board Meeting, it is necessary to draft an amendment to the General Manager's employment agreement to reflect the approved changes.

Rather than requiring full board approval for the finalized amendment, the board may consider authorizing the Board Chairperson to execute the amendment on its behalf, provided that its terms are materially consistent with those approved in the June meeting minutes.

It was MOVED BY FONGER, SUPPORTED BY SCHRAUBEN, to authorize the Board Chairperson to execute the General Manager's employment agreement amendment on behalf of the board.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

D. **Authorization for General Manager to Execute Mural Agreements:**

Chairperson Beachum proposed that the board authorize General Manager West to execute any final agreements for the mural that will be painted on the south side of the LL&P office building. General Manager West explained that agreements are required for the project to move forward, including an agreement with the artist and an agreement with Lowell Arts.

It was MOVED BY FONGER, SUPPORTED BY SCHRAUBEN, to authorize the General Manager to execute the final agreements regarding the mural, pending legal review.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

VIII. **INFORMATIONAL ITEMS:**

- A. **Performance Data:** West reported on the June 2026 data.
- B. **Monthly Outage Report:** Walker reported on the 8 outages in June 2026.
- C. **Income Statement:** West reported on the June 2026 Income Statement.
- D. **Capital Projects Report:** West reported on the June 2026 Capital Projects Report.
- E. **Distribution Report:** Walker provided written updates to the board on Distribution department progress.
- F. **Generation & Engineering Report:** Mier provided written updates to the board on Generation department progress.
- G. **Behind the Meter Generation Project:** Mier and West provided updates to the board on the Behind the Meter Generation Project.
- H. **Office Report:** Mora provided written updates to the board on Office department progress.

I. **Manager's Report:** West provided written updates to the Board on the following items:

- MPPA/MMEA/APPA Update
- Safety Update
- Solar Interconnection Review
- Collective Bargaining Planning
- Demand Response Program
- Lowell Energy Outreach (LEO)
- NISC
- RP3
- Emergency Action Plan
- Non-Union Handbook Changes
- Customer Survey
- MMEA Fall Conference
- IP Consulting
- Work Anniversaries

J. **Monthly Pictures:** Staff provided photos to the board of events over the last month.

K. **Schedule of Meetings:** July/August was presented.

L. **Supplemental Information:** West provided supplemental information to the Board on the following items:

- Sales and Cash & Investments Performance Data Charts
- Benevolence Report
- Full Income Statement
- June Payables

IX. **NEXT REGULAR LL&P BOARD MEETING:** Scheduled for Tuesday, August 18, 2026, at the Energy Center.

X. **BOARD COMMENT:**

Cadwallader applauded staff for their work with the NISC transition and for the small write-off amount, expressed appreciation for the outage video shown during the meeting, liked that last month's outages were primarily due to squirrels, and expressed appreciation for the LL&P staff. Crawford also appreciated the small write-off amount and thanked the crew that supplied mutual aid to Sturgis. Fonger congratulated Lisa on her 5-year anniversary, voiced his best wishes to the office staff during new software implementation, and expressed his profound support for General Manager Charlie's decisions and priorities for LL&P. Beachum highlighted the Pink Arrow football game on September 18th, congratulated the office and line workers on their community involvement, and expressed his profound pride in the staff at LL&P. Salzwedel relayed his appreciation to LL&P and Casey for his IT help for the Showboat. Beachum encouraged the board to complete the audit surveys.

XI. ADJOURNMENT

It was MOVED BY FONGER, SUPPORTED BY CRAWFORD to adjourn the Regular Board Meeting at 7:30 p.m.

Yea: 5

Nay: 0

Absent: 0

Motion Carried

Perry Beachum
[Perry Beachum \(Aug 19, 2026 13:32:41 EDT\)](#)

Chairperson Beachum

08/18/26

Date

July 14, 2026

Final Audit Report

2026-08-19

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